

## SAMPLE INTERVIEW QUESTIONS

There aren't really a lot of questions that can be asked at interview. So that helps you as the person being interviewed in that you can prepare for them in advance.

If you can offer specific answers to each of the following, you will be prepared for your interview. You need to think of examples that support your answer to each of these questions, perhaps write them down and practice speaking (answering) the questions. It might make you feel silly practicing your answers in the comfort of your own living room but it will be very beneficial for you building up your confidence. Think of yourself successfully answering these questions in an interview.

- What attracted you to this post?
- What makes you right for this job?
- What do you enjoy most about your current job?
- What do you enjoy least about your current job?
- What is your unique selling point?
- What type of people do you like to be around?
- What types of people annoy you most?
- What three things will you least look forward to with this job?
- What do you expect from your employer?
- What would your previous supervisor say your weaknesses are?
- What would you say are your weaknesses?
- What are your major strengths?
- What are your employment goals for the next 6 months, 1-3, 5-10 years?
- What are your career goals for the next 3 years?
- What motivates you to do a better job?
- What kind of environment do you find to be demotivating?
- What do you need from an organisation to feel motivated?
- What type of leader do you consider yourself to be?

- Why did you leave your last job?
- What three things will you not do on your next job?
- What is the most creative thing you have done in a past job? How did it occur?
- What does customer service mean to you in this role?
- What have you done to organise others?
- How can a supervisor or assistant help you reach your goals?
- How will working for us help you achieve your goals?
- How do you handle instructions that you do not agree with?
- How do you handle a variety of projects at the same time?
- How are you at offering and taking constructive criticism?
- How long will it take you to become a contributor?
- How do you monitor the progress of assignments and projects?
- How do you know you are doing a good job?
- Do you prefer to work alone or with a group?
- In what ways would you change your last supervisor?
- In what ways would you change your last job?
- In a past job, what created stress for you? Why?
- In your previous jobs, what was your sickness record?
- Give me an example of a difficult decision you had to make at your last job. How did you solve it?
- Give me an example of a recent situation when you disagreed with someone on the job. What were your options for settling it? Why did you choose the option you did?
- Give me an example of a time on the job when you found it necessary to share confidential information that you were told not to discuss. How did you make your decision?
- Describe a busy day at your last job. How do you organise a day like that?

- Tell me about a time when a friend, relative, or co-worker asked you to do something which you felt uncomfortable doing from an ethical standpoint. How did you handle the situation? How is your relationship with that individual now?

[www.abespokecv.co.uk](http://www.abespokecv.co.uk)